

## **Spring Lake – Lake Board**

### **Draft Meeting Minutes**

Spring Lake Township Offices

101 S. Buchanan Street

March 20, 2025.

2:30 p.m.

Meeting called to order at 2:33 p.m.

Lake Board Members Present: John Nash, Carly Scholtz, Roger Vanderstelt, Richard Soldo, Josh Brugger, Stephanie Barrett, Jim Walters, Joe Bush

Also Present: Paul Hausler, Bobby Bendzinski (Bendzinski & Associates), Roger Swets (Dickinson-Wright LLP), no public

Roll Call (see above attendees)

Additions/Corrections to Agenda

- Motion by Brugger seconded by Scholtz to approve the agenda. All in favor.

Review/Approval of January 8, 2025, Meeting Minutes

- Motion by Walters seconded by Soldo to approve January 8 meeting minutes. All in favor.

Review Spicer Proposal for Preparation of Spreadsheets for Financial Calculations

- Approved proposal from Warren Miller (Spicer Group) to prepare financial spreadsheets separating bond(debt) from operating budget in two separate spreadsheet reports for a time and materials contract not to exceed \$3,500 (estimate \$3,000).
- Once the report is received it will be distributed to lake board treasurer, Bendzinski & Associates, and Dickinson-Wright, LLC.

Review Progressive Companies Proposal for Printing and Mailing of Spring Newsletter

- Hausler presented estimated printing and mailing costs of newsletter (estimated to be about \$1,500 for black and white option to be mailed to all SAD residents) in early April notifying residents of the alum treatment, QR code for website, what to expect and best management practices for keeping pollutants and nutrients out of Spring Lake.

Election of Officers

- Josh Brugger was nominated by Bush and seconded by Vanderstelt as Chair, Brugger elected as new Chair unanimously
- Joe Bush was nominated by Barret and seconded by Soldo as Vice-Chair, Bush elected as Vice-Chair unanimously
- Rick Soldo expressed interest in treasurer position – nominated by Bush and seconded by Scholtz – Soldo elected unanimously as treasurer after discussion about responsibilities of

the role. Soldo will solicit quotes for a third-party accounting firm to act as fiduciary for municipal funds.

- Michelle Hazekamp nominated as secretary by Nash, seconded by Bush – Scholtz to verify interest – Hazekamp elected secretary unanimously pending interest in the position

#### Financial Report

- Bush presented the financial report (see website for report) - \$1.317 million on hand pending outstanding invoices. Discussed development of a transition plan for Ottawa County and new fiduciary (TBD). Received and filed – post on website.

#### Bond Update

- Swets and Bendzinski gave an update on the bonding process. When preparing to file the bond sale documents with the MI Department of Treasury, it was determined that Fruitport Township does not currently have a valid audit for the period of its last fiscal year report. These requirements prevent Fruitport Township from being part of the bond sale until Fruitport Township can meet the audit requirement. Discussion entailed regarding the implications of funding the alum treatment based upon recent developments.
- After discussion of options, Soldo and Hausler will meet next week to review current finances and determine recommendations to the board for financing a spring 2025 alum treatment. The scheduled April 23, 2025, Spring Lake – Lake Board meeting may need to be moved up pending potential required actions of the lake board.

#### Alum Treatment Update

- Hausler reported that SOLitude (the alum application contractor) has secured a staging area and is willing to keep alum costs to bid price despite recent market challenges.
- Treatment is scheduled to begin in late April/early May and conclude approximately five weeks after start date – pending weather and financing issues.

#### Sub-Committee Authorizations

- Soldo and Walters presented an outline for talking points for a potential Technical Sub-Committee. They presented reasons for establishing this committee to explore options for watershed management and other technical issues to be addressed by the lake board. The committee would meet separately periodically and report back to the lake board at its regular meetings. Suggested members: Soldo, Walters, Bush, Barrett, Hausler, Dr. Alan Steinman. Motion by Soldo, seconded by Scholtz to form Technical Sub-committee, approved unanimously after discussion. Other committees such as communications and/or governance sub-committee(s) could be explored at a later meeting but were tabled at this time.

#### New Business

- Reiterated need for secretary to take over minutes recording and chair to take over agenda responsibilities to ensure proper transparency. Progressive Companies would still be responsible for website posting and making copies for the board at meetings.
- Board members should periodically update the municipalities that they represent by giving updates on the project at public meetings of the respective municipalities. It is recommended that they try to get on the agenda rather than just providing public comment.

- The addition of chloride sampling to normal water quality parameters was tabled at this time due to financial unknowns in financing the alum treatment in 2025.
- Discussion about posting requirements for unapproved minutes resulted in the board keeping its current policy of posting only approved minutes on the website.

Public Comment

None, no public.

Next Meeting

April 23, 2025, at 4 pm – Spring Lake Township offices – 101 S. Buchanan St. – Barber School will not be available until at least August meeting. If board action on bonding or alum items is necessary before April 23, meeting will be moved up. Carrie Rivette, P.E. and Hausler will be presenting on stormwater and its effects on lakes.

Adjourn at 4:37 p.m.